



**Jaku Konbit's**  
**"Greatness is Within Me"**  
**Summer Camp 2018**

Please download, read fully, then complete and submit these forms to [jkonbit@gmail.com](mailto:jkonbit@gmail.com)

Dear Parents/Guardians,

You have made the right choice in enrolling your child in the "GREATNESS is within ME! Summer Camp 2018. The Program Manager and Camp Team Leaders warmly welcome you!

Jaku Konbit's Summer Camp is an annual program geared towards children and youth of African and Caribbean descent, which is unique to the Ottawa area. It caters to Black-Canadian children and youth between the ages of 6 and 13 years, is quite affordable, and is lush with rich experiences. Participants gain valuable exposure with respect to both their heritage and culture through many fun and engaging activities in a safe, secure, and warm environment.

Jaku Konbit is a registered non-profit, African-centered, community-based and family-oriented organization established in Ottawa since 2000. We are committed to promoting the African and Caribbean cultural identity, self-reliance, family and community development, strategic networking, and mutual cooperation amongst Black-Canadians and people of good will.

If you don't yet know, Jaku Konbit also runs *Black Star Tutoring* and the *Be Inspired Mentorship Programs*. The Black Star Tutoring is both an academic and mobile tutoring program. The Be Inspired Mentorship Program is geared for participants of all ages. For more information on these programs and other activities and events, please call 613-567-0600 or visit us at: [www.jakukonbit.com](http://www.jakukonbit.com).

**Indicate which week(s) your child(ren) will attend Camp:**

July 3 - 6 <input type="checkbox"/>	July 9 -13 <input type="checkbox"/>	July 16-20 <input type="checkbox"/>
July 23-27 <input type="checkbox"/>	Jul 30-Aug 3 <input type="checkbox"/>	Aug 3 afternoon <input type="checkbox"/>
		[closing ceremony]

**Payment Information:**

- \$105.00 per week or \$25 daily;
- Registration space is limited, therefore priority will be given on a *first-come, first-served* registration basis;
- Full payment is required before and no later than the first day of Camp;
- Please make cheques or money order payable to: Jaku Konbit.

# Jaku Konbit

## GREATNESS is within ME!

### SUMMER CAMP 2018 REGISTRATION PACKAGE

#### CAMPER CONTACT INFORMATION

Child(ren)'s first name:	Child(ren)'s last name:			
1.				
2.				
3.				
4.				
Address: _____				
City _____ Province _____ Postal Code _____				
Dietary special needs? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate below:  _____  _____  _____	D.O.B. [dd/mm/yy]	Gender: M/F	Age	Grade (going in)
	1.			
	2.			
	3.			
	4.			
Language: English <input type="checkbox"/> French <input type="checkbox"/> Other (specify): _____		Does child have a cell phone? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Jaku Camp policy requires any camper's cell phones are to be used for emergencies only.</i>		

#### PARENT/GUARDIAN INFORMATION

Name:		Relationship to Camper:
Name:		Relationship to Camper:
Cell number:	Home number:	Work number:
Email:		

## PERMISSION FOR PICK-UP

Please list the persons allowed to pick-up your child from the program and their contact phone number\*

1) \_\_\_\_\_ Phone # \_\_\_\_\_

2) \_\_\_\_\_ Phone # \_\_\_\_\_

3) \_\_\_\_\_ Phone # \_\_\_\_\_

4) \_\_\_\_\_ Phone # \_\_\_\_\_

\* The person picking up your child may be asked to present photo I.D.

## HEALTH/MEDICAL INFORMATION

Name on health insurance card:	Health insurance number [OHIP, RAMQ]
1.	
2.	
3.	
4.	

Physician's name:	
Contact Number:	
Is your child taking any medication (inhaler, injection, or oral) and/or have any allergies that are life threatening? <i>If yes, please contact the Program Manager or Program Assistant immediately for further instructions.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your child have any allergic reactions to insect bites, food or to the general environment (i.e. pollen)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please list allergies _____	
Does your child require extra attention from the Camp Team due to any of the following? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please circle all that apply:	
ADD, ADHD, Behavioral, Developmental, Communication, Dietary, Mental Illness, Social, Emotional Other:	

## MEDIA CONSENT AND OUTING PERMISSION FORM

### MEDIA CONSENT:

Any photographs or video presentations taken by the Jaku Konbit Camp Team Leaders during events, activities and/or trips may be utilized by the organization for advertisement, marketing or promotional purposes/material for the Jaku Konbit website, brochures, audio-visual productions, etc.

I give my consent [yes]

I do not give my consent [no]

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**Parent/Legal Guardian Printed Name**

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**Parent/Legal Guardian Signature**

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**Date**

### TRIP CONSENT:

Campers may on occasion go on a trip(s) with the school within Ottawa and the surrounding vicinity. We require your signature below which gives us your permission to have your child participate on any outing(s). For trips outside the City of Ottawa and surrounding vicinity, we will send additional information and a consent form for this activity for you to sign.

I have read and understand the information provided on this form above and I authorize my child to participate on a trip(s) within Ottawa and the surrounding vicinity while he/she is attending Jaku Konbit's Summer Camp.

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**Parent/Legal Guardian Printed Name**

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**Parent/Legal Guardian Signature**

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**Date**

## POLICIES AND PROCEDURES

Jaku Konbit’s policies and procedures are important guides for all parents and guardians of summer campers. Please become familiar with the information below as it will answer many of the questions that you may have.

### DROP OFF / PICK UP

1. The drop-off period or before care for all campers are between the hours of 8 a.m. and 9 a.m.
2. There is no additional charge for this before-care time. The summer program begins at 9 a.m. sharp until 4 p.m. On most days campers start heading out for excursions at 9 a.m. After care and the pick-up period begin from 4 p.m. until 5 p.m. Parents must ensure that they pick up their child between these departure times as the Jaku Konbit team will still need to perform post-camping duties. **All summer campers must be promptly picked no later than 5 p.m.**
3. **Important note:** All parents/guardians who are either dropping off or picking up children **MUST** come into the camp base at Glashan Public School at 28 Arlington Ave. to initial the drop off/pick-up attendance sheet.

### DIETARY

Due to the potential of nut allergies, we are asking all parents not to pack any foods containing nuts for your child.

### CLOTHING

1. Participants are required to be properly and respectfully clothed at all times. Clothing with racist, sexist, violent, profane, or demeaning texts or graphics must not be worn; this includes clothing which advocates alcohol or illicit drugs.
2. We do recommend comfortable clothing such as t-shirts, shorts, running shoes and socks as these are ideal for our daily camp activities. Swimwear is also to be expected for water-play or pool days. Flip-flops are strongly discouraged in order to avoid foot injuries. Sneakers are ideal.

### CELL PHONES, DIGITAL DEVICES AND GAMES

We do not encourage campers to bring personal games, digital devices or cell phones to Camp. These are very disruptive and cause disharmony among the group. If a child does bring one, a Jaku Konbit team member will hold it in a secure place until the end of the day. Only in the case of an emergency can a cell phone be used.

### ACCEPTABLE ITEMS

We have included the following list of **what to bring** and **what not to bring** to the camp so that all of our campers are best prepared and most comfortable for day-to-day activities. Likewise, items that are a part of the what not to bring list should remain at home at all times.

<b>What to Bring</b> <b>[Backpack]</b>	<b>What NOT to Bring</b> <b>[Leave at home]</b>
<ul style="list-style-type: none"> <li>▪ Water bottle</li> <li>▪ HEALTHY lunch and 3 snacks</li> <li>▪ Light jacket</li> <li>▪ Umbrella [on rainy days]</li> <li>▪ Bathing suit and towel [on swim days]</li> <li>▪ Sunscreen</li> <li>▪ Book/magazine</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cell phone</li> <li>▪ Toys, games</li> <li>▪ Valuables/jewelry</li> <li>▪ Money (unless instructed)</li> <li>▪ CD players and electronic</li> <li>▪ Digital devices</li> </ul>

## CODE OF CONDUCT: **SHOW YOUR GREATNESS!**

Our objective is to provide a safe, secure, respectful and friendly environment for all Jaku Konbit campers, leaders, families, guests, as well as the School's neighbouring community.

RESPECT YOURSELF	RESPECT OTHERS	RESPECT YOUR ENVIRONMENT
<ul style="list-style-type: none"> <li>▪ Come ready to present your best self</li> <li>▪ Prepare to enjoy the day and absorb new experiences</li> <li>▪ Play safe and fair</li> <li>▪ Be open to helping and sharing your greatness</li> </ul>	<ul style="list-style-type: none"> <li>▪ Come prepare to participate</li> <li>▪ Respect the space and property of others</li> <li>▪ Take your turn to listen and to speak</li> <li>▪ Use appropriate voice and words</li> <li>▪ Treat others as you would like to be treated</li> <li>▪ Celebrate similarities and differences</li> </ul>	<ul style="list-style-type: none"> <li>▪ Keep your area clean and encourage others to do the same</li> <li>▪ Return things to their appropriate place when use is complete</li> <li>▪ Turn off lights, and other electronics when not in use</li> <li>▪ Reduce – Reuse – Recycle</li> </ul>

### INAPPROPRIATE and UNACCEPTABLE BEHAVIOUR [**Zero Tolerance**]

<ul style="list-style-type: none"> <li>▪ Physical or sexual aggression towards others</li> </ul>	<ul style="list-style-type: none"> <li>▪ Possession or use of alcohol or illegal drugs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Excessive cursing or disrespect towards authority</li> </ul>
<ul style="list-style-type: none"> <li>▪ Possession, use, or threatened use of any object [whether it be real, toy, replica or model] to injure another</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bullying [repeated, persistent and aggressive behavior towards others that is intended to cause fear and distress and/or harm to another person's body, feelings, self-esteem or reputation]</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vandalism, robbery, theft or extortion</li> </ul>

### CONSEQUENCES

Under the direction of the Program Assistant or Program Manager, most incidents are used as an opportunity for a child to learn and behave differently the next time. With reference to inappropriate and unacceptable behaviour, we will use the following progressive disciplinary measures:

1. The child will be removed from the activity and placed in the care of the Program Assistant or Program Manager who will discuss with the child why he/she is in trouble, why the behavior is unacceptable and what are the consequence(s) of his/her actions;
2. The parent will then be contacted by the Program Assistant or Program Manager at which time the incident will be discussed with the parent and the parent will be instructed to pick up the child;
3. The Program Assistant or Program Manager will file an Incident Report to record the incident(s).

I have read and understand Jaku Konbit's Code of Conduct and Behavior Policies and agree to review the following with my child in accordance to their understanding. I agree to work with Jaku Konbit's Camp Team to resolve any issues that may arise.

\_\_\_\_\_  
Parent/Legal Guardian Printed Name

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date